

Soldier Hollow Charter School Board of Trustee Meeting

June 20, 2023

3444 West 3000 South, Heber City, Utah

(All times listed are approximate. The Board reserves the right to vote on any item on the agenda)

The Mission of Soldier Hollow Charter School is to utilize place-based education to foster autonomous, lifelong learning through knowledge of and responsibility for the environment.

Welcome (Call to order) and Roll Call: (6:30pm) – 6:33 Michael Thorwegen, Amy Lusby, Erin Merryweather, Tyler Partridge, KristiAnn Asarian, Lindsay Jepperson

Public Comment: (6:35 pm)- The public may address any issue not related to items already on the agenda. Please refer to our Public Comment at Board Meetings Policy for procedures. None

Reports: (6:45 pm) Board Committees Report– Board Action may be required – (10 min)

1. PTO (Parent Teacher Organization):

- Proposals –
- Recent events -
- Fundraisers – Fun run on for September, Book fair scheduled for October
- Future events and preparations – Amie Bullard and Bridgette Osguthorpe willing to do another year, but would like a president elect so we aren't leaving someone hanging

2. Financial Accountability Committee: (15 min)

- Financial statement from prior Month Rich Eccles and Tyler Partridge – May report COH 72 days, PTIF \$4.4M, Liabilities \$359k accrued throughout the year. End of May 92% done with school year, teacher wages almost completely expensed. Income is pretty much done. Waiting on grants to pay out next month. \$1.3M invoices on build this year. \$144k deficit including build, taken out \$75k surplus
- FY24 proposed budget – 90% decrease based on lack of \$1M donation this year. Based on 285 students. Getting to the end of federal cares money (next year will likely be the end of that money). Expenses – Increase of 127% in administration based on categorizing where salaries came from. Approx. \$82k surplus at the end of FY24
- Final FY23 – same numbers from the end of the May budget with deficit of \$144k.
- Fraud assessment – reviewed risk assessment 365/395

3. Facilities and Transportation updates: Mike Bronson

- Landscaping -
- We have another bus, but its dumping oil. Going on July 11 to get it checked.
- Leaks in roof. Fixed those. Should be good for a few years.
- Basketball equipment is here and needs a way to be offloaded.
- Target humidity for concrete is in the 80% but its 90% so we have to wait on the flooring to not void the warranty.

4. Capital Fundraising – (15 min)

- School field trips- fundraised monies - \$4000 donation from parent for handwriting program
- Wish List for the school/School Projects

5. Academic Excellence - (10 min)

6. Executive Committee Report: (10 min)

- Policy updates/changes- None

6. Report: (Board action may be required) (20 min)

- Director – Dave Phillips – Hired part time PE teacher for elementary. 45 minutes once a week. Cleaned out spaces, setting up speech and intervention room. Samantha Hughes as new Assistant Director. Enrollment we have new applicants that will have to register by July 1 or they will be dropped and we will go to the wait list. Wait list in all grades except 2nd, 7th, and 8th. 2nd is full...7th is at 37, 8th is at 30. Potential last year was 393, this year is at 394. This includes everyone on list. PD, master schedule. Personnel needs are 1 middle school math teacher and financial secretary
- Assistant Director –
- Special Ed Director – finished all of our reporting and everything is in. Acoustic panels in the new pull out rooms needed.

Action Items:

- Accept the Financial report from May Tyler Partridge motions, Michael Thorwegen second , all in favor no opposed, motion passes
- Approval of the Meeting minutes from prior months (May) – KristiAnn Asarian motions, Amy Lusby seconds, all in favor, no opposed, motion passes
- Approval of possibly Policy Updates/Changes - none
- Final FY23 Budget Approval – Tyler call for questions – none – Tyler Partridge motions, Ryan Taylor second, all in favor, motion passes
- Original FY24 Budget Adoption – Tyler calls for questions, none, Tyler Partridge motions, Michael Thorwegen seconds, all in favor, motion passes

Adjourn meeting: Motion to go into closed session for salary discussions – KristiAnn Asarian, Tyler Partridge, Lindsay Jepperson, Erin Merryweather, Amy Lusby, Michael Thorwegen,

Closed Session: Soldier Hollow Charter School reserves the right to enter into a closed executive session for one or more of the purposes outlined in §52-4-205 of the Utah Code of Open and Public Meetings Act.
