

Soldier Hollow Charter School Board of Trustee Meeting

February 21, 2023

3444 West 3000 South, Heber City, Utah

(All times listed are approximate. The Board reserves the right to vote on any item on the agenda)

The Mission of Soldier Hollow Charter School is to utilize place-based education to foster autonomous, lifelong learning through knowledge of and responsibility for the environment.

Welcome (Call to order) and Roll Call: Ryan Taylor call to order 6:40pm Michael Thorwegen, Ryan Taylor, KristiAnn Asarian, Tyler Partridge, (Amy Lusby arrived 7:30pm)

Public Comment: - The public may address any issue not related to items already on the agenda. Please refer to our Public Comment at Board Meetings Policy for procedures.

Stephanie MacDonald regarding salary, can the schedule be out well before the 22/23 school year. March is when jobs are posted. A cap at 8 years if you don't have a masters, why do we do that, it doesn't benefit the experience? If we don't take the benefits, where does the money go? Rich Eccles offered to respond to questions in an email to Admin, Board, and staff

Reports: (6:40 pm) Board Committees Report– Board Action may be required – (10 min)

1. PTO (Parent Teacher Organization):

- Proposals -
- Recent events – Amie Bullard Gala \$23,723 raised. Enough to cover the Amphitheater
- Fundraisers -
- Future events and preparations – March 10 is the Olympics, SOHO is no longer willing to accommodate a live fire biathlon. Not enough staffing, and safety concerns. Still able to do biathlon on a regular ski day, just not during Olympics. 30 volunteers short still. Can middle school students help?
- Book fair March 20-24 balance right now from Scholastic of \$9400 that we can spend.

2. Financial Accountability Committee: (15 min)

- Financial statement from prior Month Rich Eccles and Tyler Partridge – Meeting today, numbers continue to look good. Semi-yearly money management report. W-2's sent. 4th quarter payroll reports sent to Utah tax commission. Land trust annual training is coming up again. COH \$61k, projected P&L increase coming from local donations and some more from lunch sales. Some more expenses from lunch as well. Build out a few items that will need to be maintained on the building increasing some of the expenses on maintenance. Trending well and donations coming in well for the build out. Rich Eccles – Starting 2017/18 school year budget deficit of approx. \$51k/year, at about \$252k accumulated over the last 5 years that we should be able to break even this year because of increased enrollment.

3. Facilities and Transportation updates: Mike Bronson – construction is moving right along – sheet rock, sprinkling system, they are looking out for the school. Making sure subs are doing a good job. Issues with down spouts are being solved.

Freezing plumbing in the portables. Capped it off. Don't need culinary water on the outside of the building.

Need water system for all of the new trees planted. Need to decide where to put 10 more trees.

Ryan Taylor – Contract needs to be signed for the maximum price that they (Stout) will do work for. The maximum price of \$1.85M with \$214 to spare. Added in items that are more under maintenance rather than construction. Full bleachers are approx. \$90k, left out bleachers, crash pads, volleyball nets, etc. Very close to the cost of the upper (fixed bleachers). Last year's Gala raised money for items for the build out that has not been spent, between \$30-\$35k that can be used for bleachers. They should be done with the gym mid/late April. Chamber meeting here at the end of March. Plan to

show them the arena build to try to get more funding. Pull out rooms for SpEd are not in the phase 1 plan. Possibility of partitions in the media center for more SpEd privacy/pull out rooms.

4. Capital Fundraising – (15 min)

- School field trips- fundraised monies Dave Phillips – middle school trips are planned. Finalizing buses
- Wish List for the school/School Projects – need updated list
- Landscaping update

5. Academic Excellence - (10 min) – David Phillips - so far things are going well. Goal coming back from Winter break to move kids up who are below in reading and math. Fidelity to monitoring student progress. Impact team meeting about RISE testing. Not changing the format much in how we are doing testing this year. Getting proctors

6. Executive Committee Report: (10 min)

- Policy updates – Chunking it out – committee is Tyler Partridge and Michael Thorwegen
- 2023/24 Year Calendar – mirror of the Wasatch School District Calendar
- Possible opening of board position – recommendation from the state charter board is to wait. Ryan wouldn't mind more help. Amy Lusby - takes a long time to bring everyone up to speed, is it worth it for a few months. Would probably run for it in a few months. Send it out to see if anyone applies.

6. Report: (Board action may be required) (20 min)

- Director –
- Assistant Director – David Phillips – so far 215 returning – 16 new – 49 applications – potential enrollment right now is 280.
- Personnel updates - interview with potential school counselor possibly this Friday. Committee is David Phillips, Amy Nilsen, and Renae Higginson. Not sure if it will be an immediate hire or not until next year. Just 1 person so far, but if we don't feel like it's a good fit we will wait until next year. Posted general education teaching position K-5. A few vacancies, 3 so far for next year. Have received a few resumes.
- Stay focused on this year, but start making plans for next year. Goal setting. Utilizing the Impact team.
- Special Ed Director – Lori Christensen – looking at reports with Amy need a SpEd curriculum for math for the middle school. (More of an intervention curriculum). There are space needs and staff needs in the middle school for SpEd
- Amy Lusby – update on hiring committee – Amy Lusby (board), Kaara Peterson (admin), Nancy Christensen (k-4), Samantha Hughes (5-8), Alise Overly and Sausha Sues (have not heard back) (parents), Rich Eccles, looking for independent party. Finalized job posting and put that out.

Action Items:

- Accept the Financial report from January Tyler Partridge motions, Michael Thorwegen seconds, no discussion, all in favor, motion carries
- Approval of the Meeting minutes from prior months – KristAnn Asarian motions, Michael Thorwegen seconds, no discussion, all in favor, motion passes.
- Approval of 2023/24 calendar – Motion to Mirror the Wasatch School District Calendar Michael Thorwegen motions, Amy Lusby seconds, no discussion, all in favor, motion passes
- Possible opening of board position – none at this time
- Approval of policy updates - none

- Approval of contract amendment for Stout Construction – Tyler Partridge approve for payment guaranteed max price \$1.85M for first phase, Kristann Asarian second, no questions, all in favor, motion carries

Tyler Partridge motions, Michael Thorwegen seconds, go into closed session to discuss personal issues. Roll call Amy Lusby, Ryan Taylor, Michael Thorwegen, KristAnn Asarian, Tyler Partridge

Adjourn meeting:

Closed Session: Soldier Hollow Charter School reserves the right to enter into a closed executive session for one or more of the purposes outlined in §52-4-205 of the Utah Code of Open and Public Meetings Act.
