

**Soldier Hollow Charter School Board of Trustee Meeting**

**June 11, 2020**

**3444 West 3000 South Charleston, Utah**

(All times listed are approximate and the Board reserves the right to vote on any item on the agenda)

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*The Mission of Soldier Hollow Charter School is to utilize place-based education to foster autonomous, lifelong learning through knowledge of and responsibility for the environment.*

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Welcome @ 6:39pm (Mark Harney, Erin Merryweather, Tony Hull, Katie deLahunta, Jennifer Johnson, Ryan Taylor)

No public comment.

PTO- Bridget, Lindsay & Amie Bullard continuing next year. PTO would like to fund the leveling of the front field. Would like an estimate to talk about and approve? Ryan Taylor volunteered to spend a few days with some other volunteers and level it. Ryan will get in touch with Mike to figure out logistics. Potential for Gala & 5k in the spring. Nothing more to report from PTO

Tony- Moving cash to PTIF, pre-k reported a slight profit for FY 19-20. If not for the 200k in landscaping we would have posted a really good financial year.

Rich- 2 day increase in cash on hand (48). State revenue, one more payment due to us at the end of June. Federal revenue will continue to come in through summer.

End of May, deficit of 115k for FY 19-20, projected deficit to be 130k. Deficit is due to landscape payment at the beginning of the year.

Tony Hull- modified the 2020 budget to reflect 320 students instead of 340.

TONY HULL MOTIONS TO ACCEPT MAY FINANCIAL REPORT, ERIN MERRYWEATHER SECONDS, ALL IN FAVOR.

TONY HULL MOTIONS TO APPROVE THE FINAL FISCAL YEAR 2019-2020 FISCAL BUDGET, ERIN MERRYWEATHER SECONDS, ALL IN FAVOR.

Rich Eccles- 2020-2021 budget needs approval. With modifications we were still able to accomplish a 60k surplus.

TONY HULL MOTIONS TO ADOPT THE 2020-21 FISCAL YEAR BUDGET AS PRESENTED, ERIN MERRYWEATHER SECONDS, ALL IN FAVOR.

Tony Hull- we need to decide on a management company. Bids came in from Red Apple & a proposal from Rich Eccles to provide expanded services, also solicited a bid from a third company with no response. The plan to hire Rich Eccles would save us \$1,500/month. Very comparable to Red Apple at a lesser cost. Insurance would cover Rich and Sharon. Erin Preston advised on legal aspects, no major concerns. Tony recommends (due to considerable cost savings, uncertainty with Covid-19, shift in board members) we enter into an agreement with Rich Eccles on a 12-month contract, as employees of SHCS. Reevaluate at a later time if it is not working for one party or the other.

Tony Hull motions that we authorize the Finance Committee and Jamie Bennion to draft a contract to present to Rich Eccles that includes terms discussed and reviewed tonight.

KATIE DELAHUNTA MOTIONS THAT WE AUTHORIZE JAMIE BENNION TO DRAFT AND EXECUTE A CONTRACT (SUBJECT TO ATTORNEY APPROVAL) WITH RICH ECCLES THAT INCLUDES TERMS DISCUSSED AND REVIEWED TONIGHT, ERIN MERRYWEATHER SECONDS, ALL IN FAVOR (RYAN TAYLOR ABSTAIN).

Capital Fundraising- Garden Boxes need to be placed, we need to prep the area first. Garden Committee working on gaining traction to get moving again. Mike will be looking at assembly of yurt, etc. Will probably need the space this fall. Decking is in question as well as the canvas.

Executive Committee-

Katie- Please fill out the forms regarding Jamie's EOY evaluation and return to Mark and Katie ASAP. Self-evaluation to be completed by Jamie as well.

Katie: Board Code of Conduct, suggests we add an addendum.

KATIE DELAHUNTA MOVES THAT WE ADOPT THE BOARD OF EDUCATION CONDUCT AGREEMENT AS AN ADDENDUM TO EXISTING 1-102 TONY SECONDS, ALL IN FAVOR (RYAN TAYLOR ABSTAIN)

Board Attendance Policy to be addressed and approved as needed.

Educator Exit Policy and Engagement Survey.

KATIE DELAHUNTA MOVES TO ADOPT THE EDUCATOR EXIT AND ENGAGEMENT SURVEY, TONY HULL SECONDS, ALL IN FAVOR. (RYAN TAYLOR ABSENT)

Jamie would like to add an amendment to the Employee Handbook regarding PTO blackout periods and defining PTO use with rules.

TONY HULL MOTIONS TO APPROVE MEETING MINUTES FROM MAY, ERIN MERRYWEATHER SECONDS, ALL IN FAVOR (RYAN TAYLOR ABSENT)

Mark introduced Ryan Taylor as the newest elected member of the board.

Going forward elected members will take their elected seat on July 1st of the election year.

Change of regular schedule for Board Meetings, to the 3rd Tuesday of the month starting July 21<sup>st</sup> 2020.

Mike Thorwegen interested in joining the board as an appointed member.

Pierette Magelby interested in joining the board as an appointed member.

ERIN MERRYWEATHER MOTIONS TO NOMINATE JENNIFER JOHNSON AS SECRETARY, TONY HULL SECONDS, ALL IN FAVOR.

Principal Report:

Jamie- Internal SPED file review, results were very good.

Monica Lewis- Full file review was completed voluntarily. Overall our percentages were (24) 100% compliance (6) were 80-90%. Focus areas IEP Development, Present Levels of Academic Achievement Functional Performance & Goals.

Alignment of modifications with services. Timeline factor will improve next year in direct relation to workload. State has been very supportive of the actions our SPED team has taken and approves of our handling of the situation.

Jamie- Looking ahead, school aesthetic improvements are coming along. School grounds, knock down hills, county is going to help move extra dirt near the soccer field. Monica is working with Coleen Baird on the library grant. Next steps include Lexile books as well as purge books not relevant to our program.

PTO could possibly head up a new family mentor program.

Wishlist-

- Technology. Working on bid for all new computers for teachers. We have \$18k in reop funds available to us.
- Curriculum- new Middle School Language Arts curriculum for our new Middle School teacher.

Working with a Covid-19 Committee for creating what next year looks like. Erin Merryweather heading it up, Monica, Sam Hughes working with her. Randal Probst is heading up Wasatch County Health Department's approach. Nothing decided yet. Until the state comes out with guidelines, we are creating plans, will decide which one when the time comes. Need to increase communication with our families.

Rich- latest from state legislature, (regarding budget for next year) some line items will be cut. Charter schools should get a small increase in funding.

Fraud Risk Assessment- add to board drive.

Jamie- Current photocopier situation is less than desirable. Cannon gave us a bid to replace our current copiers, better pricing than current machines. Cannon deferring billing until January.

ERIN MERRYWEATHER MOTIONS FOR EXECUTIVE SESSION, TONY HULL SECONDS. ALL IN FAVOR.  
SOLDIER HOLLOW CHARTER SCHOOL RESERVES THE RIGHT TO ENTER INTO A CLOSED EXECUTIVE SESSION  
FOR ONE OR MORE OF THE PURPOSES OUTLINED IN §52-4-205 OF THE UTAH CODE OF OPEN AND PUBLIC MEETINGS ACT.

Closed session (8:56pm)

Open session (9:28pm)

TONY HULL MOTIONS THAT WE APPOINT MICHAEL THORWEGEN TO THE BOARD. ONE YEAR TERM BEGINS JULY 1, 2020. ERIN MERRYWEATHER SECONDS, ALL IN FAVOR.

TONY HULL MOTIONS TO CLOSE THE MEETING, KATIE DELAHUNTA SECONDS, ALL IN FAVOR. (9:30PM)