

Soldier Hollow Charter School Board of Trustee Meeting

January 14, 2020

3444 West 3000 South Charleston, Utah

(All times listed are approximate and the Board reserves the right to vote on any item on the agenda)

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The Mission of Soldier Hollow Charter School is to utilize place-based education to foster autonomous, lifelong learning through knowledge of and responsibility for the environment.

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**(6:30) Welcome & Roll Call- Mark Harney, Katie deLahunta, Erin Merryweather, Jennifer Johnson, Abbie Huddleston, Tony Hull.**

**PTO-** Olympic Committee tomorrow (01/15). Everything is ahead of schedule. The purpose of the meeting is to finalize the opening ceremony assembly, hand out teacher team packets and talk about the closing ceremony. There will be organized folders of instructions for teams this year. Cultural Day March 5, Olympics March 6, Closing Ceremony March 9. Volunteers will be needed. The next fundraiser is February 18-19 at The Train.

**SEWER:** Going in front of the Heber City Council January 21 (Jaimie & Mike will attend.) There will be a meeting the day before on January 20 @ 10AM to discuss the January 21 meeting. (Mark to possibly attend, if not Abbie). We are also hoping to know more about cost after the 20<sup>th</sup> meeting.

**SEPTIC:** There have been multiple tests on the septic. For a time, we were not close to passing because we were not adding the correct additive. Once that was squared away, we have had great test results. End of November, early December- passing. Then one that passed in one tank but not the other. Then a couple tests were done before break and those were passing. However, the county came out to witness a test because there were questions of mislabeling a tank. We are now being questioned on our flow rates, as they say they have gone up significantly in November/ December and this could affect their willingness to increase our nitrogen levels to 30 from 10. They would like to schedule a meeting for this week but due to conflicting schedules we may need to reschedule, TBD. To address the significant increase in water usage; there was a toilet that was stuck and running. We ran the averages, and if the requirements are based on averages, we are fine. From June to August – 700 gallons went out. Sept- 526 gallons per day; October- 548 gallons; November- lost 18,000 gallons in two days

from one toilet, (even with that averages 1,000 gallons per day for the month). Dec- averaged about 1400. January so far averaging about 600. They have asked for more testing through January, every two weeks. We need to investigate the building and make sure toilets and pipes are all ok and working properly. We are under 1400 gallon average. Will also investigate an automatic feed.

**SNOW:** Snow removal company has been coming and doing great. They were salting at will and now Mike will tell them where and when we need the salting to decrease costs.

**FINANCIALS:** Committee meeting was held this morning (01/14). State trued up the numbers from the October 1 count, which resulted in cash on hand going up seven days. A few highlights: state revenue- new column: projected results. Revenues are down on several line items because we were overpaid by the state as we thought we would have more students than we ended up having. Percentage of budget, we are at 50% which is where we should be. Hoping for a few reimbursements soon. Without Title 1 we are projecting a loss of \$81,000 for the year. We will refine this number as there are some costs savings built into the budget. We would have a surplus if we didn't have additional debts from last year, so all in all, it is not as bad as it sounds.

Through comparisons we are low on Pre-K tuition for the services that we provide. We have begun to discuss increasing costs from to \$450 (vs. 315) for half day and \$725 (vs. 500) for full day. We would still be below other Montessori schools and would be close in price for other programs that only offer 2-3-day options. We have a lot of kids wanting to come but we cannot at this time have more than one class because there is only one room with a bathroom in the room, which is mandatory. Open enrollment to start this week or next week. This is not an issue that negatively impacts the financial stability of the school, it only helps it.

**TONY HULL MOTIONS TO ACCEPT FINANCE REPORT FROM DECEMBER, ERIN MERRYWEATHER SECONDS, ALL IN FAVOR.**

**ACADEMIC:** Grades have been published. We are tied with Midway and Old Mill. We received a B. Doing better than neighboring charter schools. We had 72% growth from the year before. We are trending to see equally as much next year.

**SURVEYS:** Parents & Staff will soon receive surveys to get feedback. Jaimie was put into her position but we haven't set specific goals yet. We will set goals around budget, teacher & parent satisfaction, reenrollment rates, teacher retention, performance scores. (quantifiable data to measure & improve). Idea to benchmark against Edith Bowen.

**TONY HULL MOTIONS TO APPROVE THE MINUTES FOR THE DECEMBER BOARD MEETING, ABBIE HUDDLESTON SECONDS, ALL IN FAVOR.**

**PRINCIPAL REPORT:** Overview for January. We want to conduct everything that we are doing through; “Ourselves- Classrooms- Schools- Communities- Regions & The World”. Place based education with cross country skiing has started and it went very well, it is teaching the kids resilience. Hot dogs sales went fantastic and first grade was able to purchase IPADS. 10 Grants have been submitted and accepted to total \$144,362 for the school. Discussed school improvement plans with action items and ways to measure the success with a goal of by May 2020 85% of students will meet formative measure benchmark goals for reading. We will also strive for a literacy & math component to every field experience. Every trip has a learning purpose and is guided. School wide consistent behavior program: BE SAFE; BE RESPECTFUL; BE RESPONSIBLE. Monday the Osprey Club was introduced where tickets will be handed out by teachers recognizing an act that fits within the schools behavior program. Staff Meeting feedback is being received and Jaimie is receiving 100% positive marks from those completing the survey.

**KATIE DELAHUNTA MOTIONS TO ENTER INTO EXECUTIVE SESSION TO ENTER INTO CLOSED/EXECUTIVE SESSION FOR ONE OR MORE OF THE PURPOSES OUTLINED IN §52-4-205 OF THE UTAH CODE OF OPEN AND PUBLIC MEETINGS ACT, SPECIFICALLY LITIGATION. ERIN MERRYWEATHER SECONDS, ALL IN FAVOR., JAMIE BENNION INVITED TO STAY.**

**CLOSED SESSION (7:56 pm) Roll Call- Mark Harney, Katie deLahunta, Erin Merryweather, Jennifer Johnson, Abbie Huddleston, Tony Hull.**

**Exit closed session**

**Open Session**

**Roll Call- Mark Harney, Katie deLahunta, Erin Merryweather, Jennifer Johnson, Abbie Huddleston, Tony Hull.**

**TONY HULL MOTIONS TO APPROVE THE EMPLOYEE CODE OF CONDUCT, ERIN MERRYWEATHER SECONDS, ALL IN FAVOR.**

**KATIE DELAHUNTA MOTIONS TO CLOSE, ERIN MERRYWEATHER SECONDS, ALL IN FAVOR.**