

# Soldier Hollow Charter School Board of Trustee Meeting

April 18, 2019

3444 West 3000 South Charleston, Utah

(All times listed are approximate and the Board reserves the right to vote on any item on the agenda)

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The Mission of Soldier Hollow Charter School is to utilize place-based education to foster autonomous, lifelong learning through knowledge of and responsibility for the environment.

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1. Welcome and Roll Call (6:30 p.m.) Jamie Bennion, Mark Harney, Jen Johnson, Christa Brown, Tony Hull
2. Public Comment (6:30 p.m.) The public may address any issue not related to items already on the agenda.  
*Please refer to our Public Comment at Board Meetings Policy for procedures.*
3. Reports (6:40 p.m.)
  - A. PTO Report - (Aimee Bullard) (5 min)
    - i. Update on recent events, fundraisers & PTO balance: \$2,000 book fair increase over money earned last year, went really well.
    - ii. Upcoming events & preparations: Gala- tickets sold over 100. Looking for donors, specifically golf courses- would like contacts. Field Day- coming up. Tony input to gather funds- need to meet match. Paypal credit card readers there. Last day for ticket sales is Wednesday.
    - iii. Concerns for board to be made aware of: Feeling unsupported by the school, flyers not sent out that were prepared, emails have been unanswered.

Erin Merryweather arrives.

- B. Financial Committee Report *-Board action may be required-* Rich Eccles (10 min)
  - i. Tony: Reviewed financials, Rich sent out final copies. We are on pace with budget. New legislation should help with revenue. Budgets for next year are due in May for approval in June. Rich will present Pre-K in separate report to see how it is in a stand alone basis. Agreed to raise Pre-K and Kinder rates for next year.
- C. Facilities Report *-Board action may be required-* Mike Bronson (10 min)
  - i. Plan for earthquake: Need to update current emergency plans. Town hall wouldn't work for flood.
  - ii. Discussed bids for ditch and tradework to lower costs. Sell fencing, use back area sand for bedding for pipe to help cut costs.
  - iii. Clean up tomorrow for rocks. Will pile out here on the corner for now until we decide what to do with them.
  - iv. Water quality came, had 2 hypothesis- 1- test for oxygen, 2- test sludge layers- need an agitator because not enough movement. We will get results from them and move forward. Dr. Sarah Haeger has all the information, send her test results as well.
  - v. Winter damage? Roof leaks, checking asphalt and tin and re-tar creases in the roof.
- D. Principal Report *-Board action may be required -* Morgan Murdock (20 min)
  - i. Please present highlights and timelines from report previously sent to governing board which covers:
    1. Staff updates: Leadership team concerns about compensation, benefits, prep time and request for salary schedule to be evaluated. Morgan will present proactive solutions/proposals with Leadership team. Scheduling for next year to be done now-not in August like last year.
    2. Progress on charter goals, land trust goals, literacy/SPED goals: Spedco Audit results. Working with Jen on addressing some of those things.
    3. Enrollment report: 4 family tours, over enroll? To account for attrition- trying to be

proactive and take this into account. Next years 5th, next years 7th aren't completely full yet.

4. Reports from special ed: (Presented by Jen Weiss- UPIPS): Reviewed discrepancies found, appeals and root analysis. Jen will submit to state this month to give time for review and final submission. Jen gave feedback that the way the message about the 3rd party audit was delivered and the stress caused by short notice to comply was badly done.
5. Employee Handbook presentation; discussion about working it over with employees and plan for signing compensation agreements and intent to return. Discussion about modifications regarding regular increases for steps and lanes. Action Items: Employee Handbook, PTO, Steps and Lanes, Contract Signs.

MOTION BY TONY TO APPROVE EMPLOYEE HANDBOOK SANS THE EMPLOYEE LEAVE PORTION AS PRESENTED. ERIN SECONDS. ALL IN FAVOR.

6. 2019/2020 school calendar proposal- 63% wanted option B- with additional winter break. Concerns that it could potentially cut into our 8 weeks of skiing.

MOTION BY TONY TO APPROVE OPTION B FOR NEXT YEARS CALENDAR. ERIN SECONDS. ALL IN FAVOR.

- E. Development Report -*Board action may be required* – (5 min)
  - i. Subcommittee: Landscape - Erin
    1. Meeting on 29th, picked contractor. Goal to get # down to \$275,000. Brad is still negotiating to cut what we can't afford. First goal is the soccer field. Work around to back and playground. Also looking at ditch, heat cable and rain gutters for back of building. Need to sell trees/playground items at gala.
  - ii. Subcommittee: PR - Jen
    1. Meeting tomorrow for website design. Colors discussed.
- F. Governance Committee Report- *Board action may be required* – Christa (5 min)
  - i. Presentation of current section 6000 (which is the Employee Handbook) and proposed section 6000 for board review and follow up what was presented last month.
  - ii. Election details- Honoring that: Jamie, Christa, Erin have one year left. Tony, Mark, Jen and Michelle's spots are up, two are appointed, two are elected. Decided 3 years for elected, 2 years for appointed. Will look into further to amend by laws and possibly modify election to appointments.
- G. Executive Committee Report -*Board action may be required* -Mark Harney (10 min)
  - i. Parent Survey 2018/19 report and review: Parent survey comments reflected wide scope of things. Determined board could post bios and pictures on website.
  - ii. 2019/2020 Calendar:

4. Action Items:

- A. Accept the Financial report from prior month.

MOTION BY TONY TO ACCEPT THE MARCH FINANCIAL REPORT. MARK SECONDS. ALL IN FAVOR.

- B. Approval of the Meeting minutes from prior month

MOTION BY TONY TO APPROVE MEETING MINUTES FROM MARCH. ERIN SECONDS. ALL IN FAVOR.

- C. 2019-20 Calendar approval

MOTION BY MARK TO ENTER CLOSED SESSION. TONY SECONDS.

Soldier Hollow Charter School reserves the right to enter into a closed executive session for one or more of the purposes outlined in §52-4-205 of the Utah Code of Open and Public Meetings Act.

5. Closed Session- Entered closed session at 9:06 p.m.

10:42 Re-enter open session.

MOTION BY TONY TO ADJOURN. ALL IN FAVOR.

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